Minutes of the CCR-FYI Steering Committee (SC) Meeting

February 24, 2005, Thursday 12:00-1:00 pm

Bethesda: Building 37, Rm 4041, 301-435-7427 (phone: 301-402-9194) Frederick: Building 549/Conf Rm B (700-848-1113) (phone: 301-846-5864)

The meeting was called to order.

In attendance were:

Bethesda - Praveen Arany, Val Bliskovsky, Sohrab Bodaghi, Jeffrey Chiang, Derrick Cox, Kathleen Dohoney, Cem Elbi, Martin Guimond, Tamaro Hudson, Edwin Posadas, Margaret Pratt, Kwang Suh.

Frederick - Maja Bumke, Kevin Chang, Ramalakshmi Darbha, Chandravanu Dash, Arindam Dhar, Humcha Hariprakasha, Nicole LaRonde-LeBlanc, Susan Lindtner, Melissa Maderia, Katherine Turner, Valance Washington, Arti Santhanam.

Excused absences – Sarah Kolla, Melinda Merchant, Arti Patel

- 1) The meeting was called to order.
- 2) Subcommittee Reports
 - a. Retreat Subcommittee (Derrick Cox, Susan Lindtner & Kevin Chang)

The retreat will be Feb 28-March 2 of 2005 at the Marriott in Williamsburg, VA. Keynote speakers are as follows: Dr. Foti, Dr. Colwell, Dr. Petricoin, Dr. Misteli, Dr. von Eschenbach, Dr. Wiltrout, and Dr. Helman.

Last minutes personnel and scheduling details were dealt with. Every speaker, workshop, and session has primary and secondary moderators. SC members are encouraged to make sure there are no lonely mentors at the mentored lunch tables.

b. Publicity/ Social subcommittee

Newsletter: Submissions are being accepted at nciccrfyi@mail.nih.gov

<u>Website</u>: A new page has been set up showing a listing of potential funding sources for postdocs. Please submit any funding announcements to Margaret (<u>prattm@mail.nih.gov</u>) for posting.

FELCOM: No new announcements

c. Scientific subcommittee

We will try to start up seminars after the retreat.

d. Community Life

A post-retreat SC party is planned for March 19 at Melissa's house. Potential new SC members are welcome to attend.

Avon Walk for Breast Cancer is April 30-May 1. If anyone on the SC is interested in participating please contact Melissa (<u>MaderiaM@mail.nih.gov</u>). The SC may intrested in forming a team, sponsoring a walker, or serving as volunteer crew.

A gift for Dr. Barrett's service and dedication to the fellows will be presented.

3) Other business

New business or announcements are welcome from any Steering Committee member The next meeting will be held Thursday, March 31.

4) Meeting was adjourned.

Respectfully submitted, Margaret Pratt Ramalakshmi Darbha CCR-FYI Secretaries March 30, 2004